



Portable Timber Bridge Funding Application

Applicant Information

Company Name _____

Primary Contact Person _____

Preferred Mailing Address _____

City _____ State _____ Zip Code _____

Daytime Phone _____ Email _____

Counties and States You Operate In _____

Business License Number or Employer Identification Number (EIN) _____

Proof of Insurance attached

Questionnaire:

These questions will be used to rank your application and select the best candidates to receive financial assistance for portable bridges.

1. Describe how much (%) of your work normally takes place in the Upper Delaware Basin (Wayne, Pike, Monroe, Delaware, Sullivan, Sussex, Warren, and western Ulster and Orange counties). (circle one below)

25% or less 26-50% 51-75% 76-100%

2. What percentage of your annual gross income comes from timber harvesting operations? (circle one below)

25% or less 26-50% 51-75% 76-100%

3. Describe how you plan to use the bridge in your operation.
 - a. How often do you estimate you might use it?

 - b. Under what circumstances do you plan to use it? (types and sizes of crossings, traffic type and volume (e.g. skidder vs. log truck forwarder), etc.)

 - c. Do you have any logging jobs already planned in the Upper Delaware Basin counties in 2011-2012 where you would likely use the portable bridge?

4. In the past 5 years, how many times did you use or could you have used a portable bridge on your logging sites?

Used, # of times:	State: _____	County: _____
	State: _____	County: _____
	State: _____	County: _____
Could have used, # of times:	State: _____	County: _____
	State: _____	County: _____
	State: _____	County: _____

5. How will this portable bridge benefit your operation?

6. Please list the erosion and sediment control measures you use on your timber harvesting sites on a regular basis.

7. Please list any training you have received and indicate whether it is current/active (e.g., Game of Logging, Environmental Logging, SFI, Trained Logger Certified (TLC), first aid/CPR, forestry, etc).

8. Did you participate in the Common Waters Fund timber bridge workshop? Yes No

9. Would you be willing to host an educational site visit and/or demonstration of the bridge in use? (Not required) Yes No

Project Description

Indicate which set of design specifications you plan to use:

- Vermont – Standard
- Vermont – Heavy Duty
- Other (must meet or exceed Vermont specifications)

Please provide a short description of the type of bridge you intend to build or purchase, including size, materials, equipment it will support, etc.

Estimated funding requested: _____ (75% of costs; maximum payment is \$5,000)

OPERATOR AGREEMENT: I agree.....

1. To build or purchase a portable timber bridge as described in this application according to the Portable Timber Bridge Guidelines.
2. To not start work in accordance with this contract until the contract is executed by all parties.
3. To complete the construction or purchase of a portable timber bridge as described in this application within six months of execution of the project contract.
4. To use the portable timber bridge on at least two different harvest sites in priority counties between June 2011 and September 2012.
5. To contact CWF or the CWF County Partner when the bridge will be used on the first two stream crossings, and provide them with the location information for verification.
6. That neither the CWF nor any County Partner assume any responsibility for the design, structural integrity, construction, installation, operation or maintenance of the portable timber bridge or any associated BMPs.
7. That I am responsible for understanding and complying with all applicable local, state, and federal regulations when utilizing the portable timber bridge.
8. To utilize appropriate BMPs in planning, installation, removal and maintenance of the portable timber bridge.
9. That I am responsible for payment of invoices to any contractors. Upon submission of appropriate documentation to CWF, payment will be made directly to me.
10. The Pinchot Institute/Common Waters Fund obligation is subject to availability of funds and can be terminated at any time for any reason before project implementation.
11. To allow the Pinchot Institute to contact me following the approval of my application and/or completion of my project to discuss the project and provide information about additional funding opportunities and other program-related communications.
12. To share photos of the bridge in use with CWF.

OPERATOR NAME (PRINT)

SIGNATURE

DATE

TO BE COMPLETED AT PROJECT CONCLUSION

I certify that the above project was completed according to recommendations provided.

PROJECT VERIFIER NAME (PRINT)

SIGNATURE

DATE

FOR INTERNAL USE ONLY:

Application accepted for funding? Date	Amount Obligated:
Bridge completed and verified Date	Date Funding Obligated:
1 st crossing site – (date) State: County: Properly installed/BMPs in place: <input type="checkbox"/> Yes <input type="checkbox"/> No	
2 nd crossing site – (date) State: County: Properly installed/BMPs in place: <input type="checkbox"/> Yes <input type="checkbox"/> No	

Project #: _____

Authorization to release funding (project implemented and verification received):

PROGRAM DIRECTOR NAME (PRINT)

SIGNATURE

DATE

Invoice #: _____

Date Mailed: _____



Portable Timber Bridges Application Procedures

GENERAL: Before beginning your application for funding from the Common Waters Fund (CWF) you should visit the website (www.commonwatersfund.org) and review the program eligibility criteria, funding categories, application instructions, project selection criteria, and frequently asked questions. You should also check the website to determine where your work occurs in relation to the Common Waters Fund Priority Funding Areas. Only operators whose work takes place within the Upper Basin counties will be eligible for funding. Alternatively, you can visit or call the Common Waters Fund program coordinator in your county (contacts provided below) for information about the program and assistance to help you determine if you are eligible.

If you think you are eligible for funding through the program after visiting the Common Waters website, follow the instructions below to complete the application process for funding. If you have questions about your eligibility, you may contact the CWF Program Coordinator at the Pike County Conservation District, Susan Beecher: (570) 226-8220; sbeecher@pikepa.org.

1. You must attend a workshop on the design and use of portable timber bridges. Once you have attended the workshop you may complete the application for Portable Timber Bridge Funding.
2. If you have questions or need help filling out the application, make an appointment to visit the Common Waters Fund County Coordinator in your county (optional but encouraged).
 - Pike County, PA: Pike County Conservation District
 - Wayne County, PA: Wayne Conservation District
 - Monroe County, PA: Monroe County Conservation District
 - Sullivan, Orange, and Delaware Counties, NY: Catskill Forest Association or Sullivan County Soil & Water Conservation District (Sullivan/Orange Counties only)
 - Sussex County, NJ: Sussex County Soil Conservation District
 - Warren County, NJ: Warren County Soil Conservation District
3. All operators will need to provide a copy of their business license number or Employer Identification Number (EIN) at the time of application, and proof of insurance. An application will not be accepted or considered complete without this documentation.
4. Submit your application to the County Coordinator.
5. Applications will be evaluated on a rolling basis; you will be notified if your application has been approved for funding within a month of your application submittal.
6. Once you are notified that your application has been approved for funding, you will receive a contract agreement to sign and return agreeing that you will carry out the work contained in your application. You can begin work to construct or purchase a bridge immediately upon signing the contract. The bridge must be constructed or purchased within six months upon execution of the contract and it must be utilized on at least two harvests in the priority area counties between June 2011 and September 2012, unless an exception is granted at the time of contract signing.
7. You will receive your payment once the bridge has been constructed or purchased and is verified by a CWF County Coordinator or Forester. When you or your contractor(s) have completed the work, email or call the Common Waters Fund contact listed in your contract. The Common Waters Fund will conduct a site visit to verify the bridge meets the specifications in your contract and notify the Common Waters Fund contract officer that the work is complete. You should receive your check within one month of project verification and approval by the Common Waters Fund.
8. You must contact CWF or the CWF County Partner when the bridge will be used on the first two stream crossings, and provide them with the location information for verification of its use.