



Management Practices Application

Landowner/Property Information

Landowner Name _____ If Leased, Name of Tenant _____

Preferred Mailing Address _____

City _____ State _____ Zip Code _____

Phone _____ Email _____

Property Address _____

City/Township _____ County _____

Parcel Tax Identification Number(s) _____

Total Acreage _____ Forested Acreage _____

Stream on or adjacent to property? Yes No

Natural gas or similar lease on property? Yes No

Additional Information:

1. Is there a current Forest Stewardship Plan or other written management plan for the property? Yes No
2. Is there an existing or pending conservation easement on the property? Yes No
3. Is your forest currently certified by the American Tree Farm system or Forest Stewardship Council? Yes No
4. Are you currently enrolled in a preferential property tax assessment program? Yes No
(e.g. NJ Farmland Assessment, NY 480a, PA Clean and Green)

Project Site Information:

1. Are the practices you are applying for contained in a current Forest Stewardship Plan or other written management plan for the property? Yes No

**If your practices are prescribed in a current written plan, please attach a copy of the plan to your application.*

2. Area and specific parcel(s) impacted by proposed practice(s)* (acres): _____

**If only a portion of the ownership is covered by the project, a map of the property indicating the project area must be submitted.*

3. Is the project site adjacent to a stream? Yes No
4. If no, distance from project site to nearest stream or water body: _____
Average slope of project site: _____
5. Steepest slope of project site: _____
6. Is the project site currently forested? Yes No

Forester Information:

I have contacted my consulting forester and if necessary, s/he can assist with the proposed practice(s).

Forester Name: _____

Forester Phone and Email: _____

Forester Address: _____

My forester is unable to assist with the proposed practice(s) if necessary, and I request assistance from the Common Waters Fund.

I do not intend to work with a forester to complete the proposed practice(s)

(To qualify as a consulting forester, the forester contracted by the landowner must meet all state licensing requirements, if any, and be approved by the state to prepare Forest Stewardship Plans/480a eligible forest management plans. You are not required to work with a forester to apply for funding.)

Project Description:

Check applicable categories below and indicate specific practices, acreages, and costs beginning on page 6 of this application. Refer to the CWF Practice Guidelines document for more information on practices and requirements.

- | | |
|--|---|
| <input type="checkbox"/> Tree planting and regeneration assistance | <input type="checkbox"/> Deer exclusion (when not associated with a planting) |
| <input type="checkbox"/> Riparian forest buffer planting | <input type="checkbox"/> Forest/Timber Stand Improvement (FSI or TSI) |
| <input type="checkbox"/> Understory vegetation management | <input type="checkbox"/> Soil stabilization BMPs |

Total funding requested: _____ (maximum \$20,000)

Project Plan:

In addition to indicating the specific practices, acreages, and costs beginning on page 6 of this application, please attach a description of your project, a map of the project area, and why the proposed management practices are needed (1-2 pages plus the map).

ELIGIBLE PRACTICES:

Refer to the CWF Practice Guidelines document for more information on practices and requirements.

Tree Planting and Regeneration Assistance*

Lifespan: 15 yrs

Practice	Unit	Unit Rate	Quantity	Total Cost
Plant Shrub/Tree, Bare Root or Small Container	AC	\$2,000.00		
Plant Shrub/Tree, 3 gallon or greater container	AC	\$3,500.00		
Interplant Shrub/Tree, Bare Root or Containerized	AC	\$1,000.00		
Tree shelters**	EA	\$ 6.00		
Deer fencing (box wire (preferred), electric, or plastic)**	FT	\$ 3.50		
Direct Seeding – Trees	AC	\$ 90.00		
Weed barriers (for hardwood planting only)	AC	\$ 90.00		
Livestakes	EA	\$ 2.00		
Light mowing	AC	\$ 20.00		
Light disking	AC	\$ 20.00		
Woodland disking	AC	\$ 230.00		
Root raking	AC	\$ 350.00		
Drum chopping	AC	\$ 350.00		
			TOTAL	

**If vegetation removal or control is required in conjunction with a planting, the specific practices needed must be indicated in the Understory Vegetation Management category. Herbicide use should be minimized to the extent possible.*

***Installation of tree shelters or deer fencing in conjunction with the planting of seedlings is required unless otherwise noted by a forester or resource professional. They cannot be used in combination on the same planting.*

Riparian Forest Buffer Planting and Stream Bank Stabilization*

Lifespan: 15 yrs

Practice	Unit	Unit Rate	Quantity	Total Cost
Riparian forest buffer using seedling stock (low deer pressure)**	AC	\$1,000.00		
Riparian forest buffer using larger (i.e. 3 or 5 gal) container stock (high deer pressure)**	AC	\$2,000.00		
Vegetative stabilization of stream banks in forested area	LF	\$ 0.50		
Tree shelters	EA	\$ 6.00		
Deer fencing (box wire (preferred), electric, or plastic)	FT	\$ 3.50		
			TOTAL	

**If vegetation removal or control is required in conjunction with a planting, the specific practices needed must be indicated in the Understory Vegetation Management category. Herbicide use should be avoided to the extent possible.*

***Installation of tree shelters or deer fencing in conjunction with the planting of seedlings is required unless otherwise noted by a forester or resource professional. They cannot be used in combination on the same planting.*

Understory Vegetation Management

Lifespan: 1 year

Practice	Unit	Unit Rate	Quantity	Total Cost
Prescribed burning*	AC	\$ 40.00		
Chemical control*	AC	\$ 75.00		
Targeted grazing with rented goats and/or sheep**	AC	\$ 500.00		
Hand clearing	AC	\$ 200.00		
Mechanical clearing/brush hog	AC	\$ 75.00		
Light mowing	AC	\$ 20.00		
			TOTAL	

*Subject to strict guidelines **Special review

Deer Exclusion

Lifespan: 10 years (plastic), 20 years (box wire or electric)

Practice	Unit	Unit Rate	Quantity	Total Cost
Deer fencing (box wire (preferred), electric, or plastic)	FT	\$ 3.50		
			TOTAL	

Forest/Timber Stand Improvement (FSI or TSI)*

Lifespan: 10 years

Practice	Unit	Unit Rate	Quantity	Total Cost
Tree Designation**	AC	\$ 30.00		
Cull Tree Removal	AC	\$ 70.00		
Light Thinning (10 – 20 sqft BA removed)	AC	\$ 90.00		
Medium Thinning (21 – 40 sqft BA removed)	AC	\$ 140.00		
Heavy Thinning (41+ sqft BA removed)	AC	\$ 170.00		
			TOTAL	

*Stand improvement activities should be addressed in your written management plan. If your plan does not contain any silvicultural prescriptions or you do not have a written plan, a qualified forester must sign off on your application or a CWF forester must conduct a site visit before your application can be approved. If you do not have a written management plan, it is strongly recommended that you apply for plan funding before requesting funding for stand improvement.

**Tree designation must be conducted by a qualified forester.

Soil Stabilization Best Management Practices (BMPs)

Lifespan: 10 years

Practice	Unit	Unit Rate	Quantity	Total Cost
Critical area stabilization - includes minor grading	AC	\$1,000.00		
General stabilization seeding and mulching	AC	\$ 250.00		
General stabilization seeding	AC	\$ 120.00		
Vegetative stabilization of stream banks in forested area	LF	\$ 0.50		
Fascine or Wattle	LF	\$ 5.00		
Geotextile Fabric	FT	\$ 1.50		
Hay Bales	EA	\$ 1.50		
Silt Fencing	FT	\$ 0.40		
Corduroy	FT	\$ 15.00		
Water Bars	EA	\$ 40.00		
Rubber Belt Deflectors	FT	\$ 8.00		
Broad Base Dips	EA	\$ 80.00		
Skid Trail Re-grading	FT	\$ 0.10		
Gravel	YD	\$ 15.00		
10-15" Culvert	FT	\$ 20.00		
18" Culvert	FT	\$ 25.00		
24" Culvert	FT	\$ 30.00		

Continued on next page

APPLICATION PROCEDURES

GENERAL: Before beginning your application for funding from the Common Waters Fund you should visit the Common Waters website (www.commonwatersfund.org) and review the program eligibility criteria, funding categories, application instructions, project selection criteria, eligible practice types (also listed on this application), and frequently asked questions. You should also check the website to determine if your property is located within a Common Waters Fund Priority Funding Area. Currently, only properties located within Priority Funding Areas are eligible for funding. Alternatively, you can visit or call the County Coordinator in your county (contacts provided below) for information about the program and assistance to help you determine if you are eligible.

If you think you are eligible for funding through the program after visiting the Common Waters website, follow the instructions below to complete the application process for funding. If you have questions about your eligibility, you may contact the Common Waters Fund Program Coordinator, Stephanie Pendergrass: 202-797-6580, spendergrass@pinchot.org.

All applicants are encouraged to have a Forest Stewardship Plan or other written management plan completed for their property at the time of application for management practice funding. Applicants with completed Forest Stewardship Plans will be more competitive than those without completed plans. The Common Waters Fund provides funding for the full cost of Forest Stewardship Plans – see the Forest Stewardship Plan application for more information. Applicants receiving funding for a Forest Stewardship Plan may immediately apply for funding to implement forest management practices contained in the stewardship plan upon its completion.

1. Download the application for Management Practices Funding. You do not submit your application at this time, but downloading the application allows you to assemble the needed materials to complete the application.
2. Make an appointment to visit the Common Waters Fund County Coordinator in your county (optional but encouraged).

Pike County, PA: Pike County Conservation District

Wayne County, PA: Wayne County Conservation District

Monroe County, PA: Monroe County Conservation District

Sullivan, Orange, Ulster and Delaware Counties, NY:

Catskill Forest Association or Sullivan County Soil & Water Conservation District (Sullivan and Orange Counties only)

Sussex County, NJ: Sussex County Soil Conservation District

Warren County, NJ: Warren County Soil Conservation District

3. All applicants must self-certify that they meet the eligibility requirements of the USDA NRCS Environmental Quality Incentives Program (EQIP). These requirements are explained in the EQIP Eligibility Self-certification Form, which should be signed and submitted along with the application form. (Some landowners may need to follow up with their local Farm Services Agency (FSA) office to confirm that they are in compliance with all of the requirements).
4. Meet with the County Coordinator to complete your application. If you are working with a forester to carry out your project, ideally he/she will also attend the meeting with the County Coordinator. The County Coordinator will answer any questions you have about the program, help you complete your application, and accept your application submittal (optional; you may also submit your application online at www.commonwatersfund.org). **Application fee is a standard \$25 for all applications.**
5. Depending on the practices you are applying for, a site visit by a Common Waters Fund Forester may also be required to verify the need for the practice on your property. Site visits are not required for applications submitted with the signature of a professional forester.
6. Applications will be evaluated on a quarterly basis; you should be notified if your application has been approved for funding within approximately six weeks of the application deadline. Check on the website or with your County Coordinator for deadlines.
7. Once you are notified that your application has been approved for funding, you will receive a contract agreement to sign and return agreeing that you will carry out the work contained in your application. You or your contract forester can begin work to implement practices immediately upon signing the contract. Work must be completed within one year of signing the contract, unless an exception is granted at the time of contract signing.
8. You will receive your contract payment once the practices have been implemented and approved. When you or your contractor(s) have completed the work, email or call the Common Waters Fund contact listed in your contract. The Common Waters Fund will conduct a site visit to verify the implementation of the contracted management practices and notify the contract officer that the work is complete. You should receive your check within approximately six weeks of project verification and approval by the Common Waters Fund.

PROJECT COMPLETION: Upon project completion and inspection, the Common Waters Fund staff person will sign off on the completed project application form. The Common Waters Fund staff person will then submit the project for payment. You should receive your payment within one month of verification that your project has been completed.